

ROSS COUNTY BOARD OF DD AGENDA

07/13/2023 at 6:00 PM

Meeting Location – The Pioneer Center 167 W. Main St.

RCBDD Mission Statement:

Improving lives by supporting choices of people through community partnerships and quality services.

Agenda Topics

- Call to Order 6:00

Roll Call:

_____ Bob Armstrong _____ Amy Beam _____ Mike Thompson _____ Dan Riddle

_____ Mike Wilbanks _____ Baylee Butler _____ Katie Guba

***Announcement** (Meeting is being recorded)

Welcome Guests

Public Comments

Approval of Minutes- May 11, 2023

Approval of Expenditures – May 2023 and June 2023

Old Business

- A. Superintendent's Report

ROSS COUNTY BOARD OF DD AGENDA

07/13/2023 at 6:00 PM

Meeting Location – The Pioneer Center 167 W. Main St.

New Business

- A.** Commitment to Mission Recognition – Jodi Tippie
- B.** Management Contract (Kim Suwannasing, Education Supervisor)
- C.** Management Contract (Lindsay Kemper, School Nurse)
- D.** Multi-County Guardianship Board
- E.** Special Olympics Summer Games Video
- F.** Ethics Committee Recommendations
 - Review of Outside Employment
 - Health & Respite Payments
 - Occupational Therapy Contract
- G.** Additional New Business

Motion to Adjourn.

Next meeting will be held August 3rd at the Administrative Office located at 167 W. Main St.

ROSS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

May 11, 2023

CALL TO ORDER

ROLL CALL: Board members in attendance were Dan Riddle, Mike Wilbanks, Baylee Butler, and Katie Guba. Bob Armstrong, Amy Beam, and Mike Thompson were excused.

APPROVAL OF MINUTES: Katie Guba made a motion to approve the minutes for April 13, 2023, as presented; seconded by Mike Wilbanks. **Motion Carried Unanimously.**

APPROVAL OF EXPENDITURES: Expenditures for April 2023 were reviewed. Katie Guba made a motion to approve the reports as presented; seconded by Dan Riddle. **Motion Carried Unanimously.**

OLD BUSINESS

- **Superintendent's Report** – Ms. Beeler presented information on her activities since the last board meeting:
 - Participated in Yellow Day in downtown Chillicothe.
 - Conducted a tour of the Pioneer School for Representative Mark Johnson and his wife, Kelli Johnson.
 - Conducted interviews for Instructor and Instructor Assistant positions.
 - Attended the Pioneer School prom.
 - Conducted a Management Team meeting.
 - Met with the Ross County Health District regarding their emergency plan. Their current plan does not include individuals with developmental disabilities. They will be partnering with the Pioneer Center to create a new plan that includes individuals with developmental disabilities.
 - Conducted a Finance Committee meeting on May 5th.
 - Conducted SSA assistant training with new staff member, Konnor Kersey.
 - Upcoming events - Staff Appreciation will be held May 25th, the Pioneer School Graduation will be held May 18th, and the Pioneer Preschool Graduation will be held May 19th.

NEW BUSINESS

- A. Pleasant Valley Road Proposal** – Dave Thomas, owner of Affordable Concrete & Foundation Repair LLC, attended the meeting to discuss his proposal regarding land the Pioneer Center currently owns beside his property located on Pleasant Valley Road. Mr. Thomas offered \$5,000.00 for the small section the Pioneer Center owns to expand his business. The board stated they would table this for further discussion and follow up once a decision has been made.
- B. Management Contract (Courtney Davis, Special Olympics & Special Projects Director)** – Katie Guba made a motion to approve the three-year Management Contract (Courtney Davis, Special Olympics & Special Projects Director) as presented; seconded by Mike Wilbanks. **Motion Carried Unanimously.**
- C. Pioneer School Calendar 2023-2024 Change** – Ms. Browder requested the Pioneer school start date be changed from August 18th to August 21st to give staff an extra day of training. Dan Riddle made a motion to approve the Pioneer School Calendar 2023-2024 change as presented; seconded by Katie Guba. **Motion Carried Unanimously.**
- D. LPN Position (Pioneer Center)** – Dan Riddle made a motion to approve the LPN position for the Pioneer School as presented; seconded by Mike Wilbanks. **Motion Carried Unanimously.**
- E. Finance Committee Recommendations** - The Finance Committee met on May 5th at 8:30am. The Finance Committee recommended approving the salary with a pay increase of 5% for 2023-2024 & pay schedule adjustments, the operating budget, and residential budget as presented. Katie Guba made a motion to approve the recommendations as presented; seconded by Dan Riddle. **Motion Carried Unanimously.**
- F. Board Member Training** - Mr. Voskuhl provided board member training regarding the budget and the 10-year cost projection and cash estimate.
- G. Additional New Business** – Mr. Ratzlaff is reviewing salaries for entry level employees.

H. Executive Session – Katie Guba made a motion to enter executive session to discuss/consider the employment, dismissal, discipline, promotion, demotion, or compensation of an employee at 6:33pm; seconded by Mike Wilbanks. **Motion Carried Unanimously.**

Roll Call: Board members in attendance were Dan Riddle, Mike Wilbanks, Baylee Butler, and Katie Guba. Bob Armstrong, Amy Beam, and Mike Thompson were excused.

Dan Riddle made a motion to end executive session; seconded by Mike Wilbanks **Motion Carried Unanimously.** The board returned from executive session at 6:45pm with all members present with the exception Bob Armstrong, Amy Beam, and Mike Thompson.

Adjournment – Katie Guba made a motion to adjourn the meeting; seconded by Mike Wilbanks. **Motion Carried Unanimously.**

Next Meeting: The next meeting will be held July 13th at the Administrative Office located at 167 W. Main St.



Baylee Butler, Secretary