

ROSS COUNTY BOARD OF DD AGENDA

01/11/2024 at 6:00 PM

Meeting Location – The Pioneer Center 167 W. Main St.

RCBDD Mission Statement:

Improving lives by supporting choices of people through community partnerships and quality services.

Agenda Topics

- Call to Order 6:00

Roll Call:

_____Amy Beam _____Hunter Robinson _____Mike Thompson _____ Dan Riddle

_____Mike Wilbanks _____ Baylee Butler _____ Katie Guba

***Announcement** (Meeting is being recorded)

Welcome Guests

Public Comments

Approval of Minutes- December 14, 2023

Approval of Expenditures – December 2023

Old Business

- A. Superintendent's Report

ROSS COUNTY BOARD OF DD AGENDA

01/11/2024 at 6:00 PM

Meeting Location – The Pioneer Center 167 W. Main St.

New Business

- A.** Benitez Family Update
- B.** Management Contract (Lacey Derexson, Community Outreach Director)
- C.** Youth Resiliency Funds Building Search Update
- D.** Additional New Business
- E.** Executive Session – To discuss the employment, dismissal, discipline, promotion, demotion, or compensation of an employee.

Motion to Adjourn.

Next meeting will be held February 8th at the Toledo St. building located at 901 Toledo St.

ROSS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

December 14, 2023

CALL TO ORDER

ROLL CALL: Board members in attendance were Amy Beam, Hunter Robinson, Mike Thompson, Dan Riddle, Mike Wilbanks, and Katie Guba. Baylee Butler was excused.

APPROVAL OF MINUTES: Dan Riddle made a motion to approve the minutes for November 2, 2023, as presented; seconded by Mike Wilbanks. **Motion Carried Unanimously.**

APPROVAL OF EXPENDITURES: Expenditures for November 2023 were reviewed. Katie Guba made a motion to approve the reports as presented; seconded by Mike Wilbanks. **Motion Carried Unanimously.**

OLD BUSINESS

- **Superintendent's Report** – Ms. Beeler presented information on organization activities since the last board meeting:
 - Community Outreach Department - The Pioneer School Craft Bazaar raised more than \$3,500.00 for the Boosters Club. The public voted on our DD month logo for our "Inclusion is Cool" theme, which was submitted by one of our individuals that we serve. Nominations for DD Month Awards are now open. Advocacy meetings were held at Huntington School, RCCA, and Southeastern School. A few staff members attended the OACB Fall Conference. Pioneer School students attended the Mighty Children's Museum Skating Rink for a field trip.
 - Several veterans attended the Pioneer School's Veteran's Day program.
 - IT Department – The old server has been shut down to complete the project, so the server is officially decommissioned.
 - HR Department – Josh Mankin was hired as a full-time Instructor Assistant. There are still positions available for an EI Developmental Specialist, SSA, and an Adaptive PE Instructor. Open enrollment has been completed and all employees will switch over to the county's insurance plan effective 1/1/24.
 - Special Olympics – Courtney Davis and Noah Hiles accepted a donation from our local Knights of Columbus Chapter.

Old Business (cont.)

- Upcoming events – The Pioneer Staff Christmas Party will be held on December 15th. The Adult Recreation Christmas Party and Talent Show will be held on December 16th. On January 23rd, there will be an Employment First meeting at Creekside Occasions.

NEW BUSINESS

- A. Bob Armstrong Recognition** – Mike Thompson and Ms. Beeler presented Bob Armstrong with a plaque to thank him for his time served on the board from 2013-2023.
- B. Commitment to Mission Recognition (Room 2 Staff)** – Samantha Gearhart, Crystal Campbell, Kim Oates, and Renae Parker were recognized for their Commitment to Mission.
- C. Vice President Appointment** – Dan Riddle made a motion to appoint Mike Wilbanks as the Vice President to fulfill Bob Armstrong’s position through 2023; seconded by Katie Guba. **Motion Carried Unanimously.**
- D. Board Member Training (SSA Department Update)** – Laura Martin provided the board with an update on the SSA department.
- E. Board Member Training (School Services/Early Intervention Update)** – Tina Browder provided the board with an update on the School Services/Early Intervention department.
- F. 2024 Board Meeting Calendar Dates Review** – The board reviewed the proposed dates of the 2024 board meeting dates. The board will vote on this calendar at the organizational meeting in January.
- G. Seclusion and Restraint Policy** – Ms. Beeler reviewed the new Seclusion and Restraint policy. The purpose of the policy is to establish procedures for creating and using developmentally appropriate practices for behavior management in the Educational Department. This will be tabled for further discussion.
- H. Ethics Committee Recommendations** – The Ethics Committee met on December 14th at 5:30pm. The Ethics Committee reviewed one (1) outside employment, health and respite payments, and the adult service contracts. The committee recommended approving the outside employment, health and respite payments, and the adult service contracts as presented. Katie Guba made a

motion to approve all items as presented; seconded by Amy Beam. **Motion Carried Unanimously.**

- I. Katie Guba made a motion to authorize the acquisition of property and allows the Superintendent to enter into all agreements including the services of a buyers agent, necessary to complete the acquisition and to sign any and all documents to accomplish the same; seconded by Hunter Robinson. **Motion Carried Unanimously.**
- J. Mike Wilbanks made a motion to pass a resolution to transfer \$25,000 from our Special Account to the Foundation for Appalachian Ohio-Landrum Fund to get the \$12,500 in matching funds; seconded by Hunter Robinson. **Motion Carried Unanimously.**
- K. **Additional New Business** – No additional new business to report.
- L. **Executive Session** – Katie Guba made a motion to enter executive discussion to discuss/consider the employment, dismissal, discipline, promotion, demotion, or compensation of an employee at 6:52pm; seconded by Dan Riddle. **Motion Carried Unanimously.**

Roll Call: Board members in attendance were Amy Beam, Hunter Robinson, Mike Thompson, Dan Riddle, Mike Wilbanks, and Katie Guba. Baylee Butler was excused.

Katie Guba made a motion to end executive session; seconded by Dan Riddle. **Motion Carried Unanimously.** The board returned from executive session at 7:02pm with all members present, with the exception of Baylee Butler.

Adjournment – Mike Wilbanks made a motion to adjourn the meeting; seconded by Hunter Robinson. **Motion Carried Unanimously.**

Next Meeting: The next meeting will be held January 11th at the Pioneer Center located 167 W. Main St.



Baylee Butler, Secretary