

**Ross County Board of DD
Organizational Meeting Agenda**

January 16, 2025

1. Call to order
2. Roll Call
3. Election of Officers
 - President
 - Vice President
 - Recording Secretary
4. Establish meeting dates, times, and location
 - Date and Time
 - Location
5. Committees
 - Finance
 - Policy
 - Ethics
6. Adjournment

ROSS COUNTY BOARD OF DD AGENDA

01/16/2025 at 6:00 PM

Meeting Location – The Pioneer Center 167 W. Main St.

RCBDD Mission Statement:

Improving lives by supporting choices of people through community partnerships and quality services.

Agenda Topics

- Call to Order 6:00

Roll Call:

____ Amy Beam ____ Hunter Robinson ____ William Showman ____ Dan Riddle

____ Randi Uhrig ____ Baylee Butler ____ Katie Guba

***Announcement** (Meeting is being recorded)

Welcome Guests

Public Comments

Approval of Minutes- December 12, 2024

Approval of Expenditures – December 2024

Old Business

- A. Superintendent's Report
- B. Landrum Youth Empowerment Center Update

ROSS COUNTY BOARD OF DD AGENDA

01/16/2025 at 6:00 PM

Meeting Location – The Pioneer Center 167 W. Main St.

New Business

- A.** Instructor Pay Scale
- B.** OhioKAN Adoption & Kinship Navigator Position Update
- C.** Additional New Business
- D.** Executive Session – Matters required to be kept confidential by federal law or rules or state statutes.

Motion to Adjourn.

Next meeting will be held February 20th at the Pioneer Center located at 167 W. Main St.

ROSS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

December 12, 2024

CALL TO ORDER

ROLL CALL: Board members in attendance were Mike Thompson, Dan Riddle, Mike Wilbanks, Baylee Butler, and Katie Guba. Amy Beam and Hunter Robinson were excused.

APPROVAL OF MINUTES: Katie Guba made a motion to approve the minutes for November 14, 2024, as presented; seconded by Dan Riddle. **Motion Carried Unanimously.**

APPROVAL OF EXPENDITURES: Expenditures for November 2024 were reviewed. Mike Wilbanks made a motion to approve the reports as presented; seconded by Baylee Butler. **Motion Carried Unanimously.**

OLD BUSINESS

A. Superintendent's Report – Ms. Beeler presented information on organization activities since the last board meeting:

- Worked with Unioto Schools to send staff to the Coffee Bean training.
- Started pilot program for the Pioneer School to help support new staff.
- Attended the Pioneer School Christmas show along with Santa Night at the school.
- Conducted orientation for two new board members.
- Received accreditation review results from MEORC and will make changes reflecting their suggestions.
- Attended the 2024 OACB Conference and the Delegate Assembly.
- Met with the Commissioners to discuss the 2025 budget.
- Attended training on the outcome tracking system, an OSDA advocacy meeting, Kiwanis meeting, and an SSA meeting.
- Conducted interviews for the Instructor position, the Developmental Specialist position, and the RN position.
- Attended the Ross County Family and Children First Council meeting.
- Continued weekly meetings with members of the Management Team.

Old BUSINESS (cont.)

- B. Building Updates** – Ms. Beeler led available board members through a tour of the Landrum Youth Empowerment Center prior to the board meeting. The Ross County Board of DD will be contracting with an engineering company to assist in drawing a plan for renovations that will be put out for bid.

NEW BUSINESS

- A. Strategic Plan & Annual Action Plan** - Ms. Beeler presented the final Strategic Plan and Annual Action Plan. Katie Guba made a motion to approve the Strategic Plan, and the Annual Action Plan as presented; seconded by Mike Wilbanks. **Motion Carried Unanimously.**
- B. 2025 Proposed Board and Committee Meeting Schedule** – The board reviewed the 2025 proposed board and committee meeting schedule. Molly will email the board to give them an opportunity to make any suggestions to the schedule. This calendar will be brought to the board for approval at the organizational meeting in January.
- C. Ethics Committee Recommendations** – The Ethics Committee met on December 12th. The Committee recommends approving the health and respite payments, adult service contracts, and one review of outside employment. Baylee Butler made a motion to approve the recommendations as presented; seconded by Dan Riddle. **Motion Carried Unanimously.**
- D. New Board Member Introductions** – President Mike Thompson introduced and welcomed our two new board members, William Showman and Randi Uhrig.

E. Board Member Recognition – Ms. Beeler presented Mike Thompson and Mike Wilbanks with plaques and gifts to recognize them for their service to the Ross County Board of DD. William Showman and Randi Uhrig will be taking their place on the board.

F. Additional New Business – No additional new business to report.

Adjournment – Dan Riddle made a motion to adjourn the meeting; seconded by Mike Wilbanks. **Motion Carried Unanimously.**

Next Meeting: The next meeting will be held January 16th at the Pioneer Center located at 167 W. Main St.

A handwritten signature in black ink, appearing to read "Katie Guba". The signature is written in a cursive style with a horizontal line underneath the name.

Katie Guba, Secretary