

ROSS COUNTY BOARD OF DD AGENDA

05/15/2025 at 6:00 PM

Meeting Location – The Pioneer Center 167 W. Main St.

RCBDD Mission Statement:

Improving lives by supporting choices of people through community partnerships and quality services.

Agenda Topics

- Call to Order 6:00

Roll Call:

____Amy Beam ____Hunter Robinson ____William Showman ____ Dan Riddle

____Randi Uhrig ____ Baylee Butler ____ Katie Guba

***Announcement** (Meeting is being recorded)

Welcome Guests

Public Comments

Approval of Minutes – April 10, 2025

Approval of Expenditures – April 2025

Old Business

- A. Superintendent's Report
- B. Landrum Youth Empowerment Center Update

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Meeting Location – The Pioneer Center 167 W. Main St.

New Business

- A.** Milestone Year Staff Recognition
- B.** Director of Residential Services Introduction
- C.** Policy Manual Update
- D.** Sick Leave Buyout Request
- E.** Review of Outside Employment
- F.** Special Education Model Policies & Procedures
- G.** Staffing Update
 - Part-Time OT Position Change
 - Lead SSA Position
 - Lead Teacher Pilot
- H.** Finance Committee Recommendations
 - Operating Budget
 - 10-Year Cost Projection and Cash Estimate
 - Salary by Program with COLA Projection
 - Residential Fund Budget
- I.** Additional New Business
- J.** Executive Session: To discuss the employment, dismissal, discipline, promotion, demotion, or compensation of an employee.

Motion to Adjourn.

Next meeting will be held July 10th at the Pioneer Center located at 167 W. Main St.

ROSS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

April 10, 2025

CALL TO ORDER

ROLL CALL: Board members in attendance were Amy Beam, Hunter Robinson, William Showman, Dan Riddle, and Randi Uhrig. Baylee Butler and Katie Guba were excused.

APPROVAL OF MINUTES: Hunter Robinson made a motion to approve the meeting minutes for March 13, 2025, as presented; seconded by Randi Uhrig. **Motion Carried Unanimously.**

APPROVAL OF EXPENDITURES: Expenditures for March 2025 were reviewed. Amy Beam made a motion to approve the reports as presented; seconded by William Showman. **Motion Carried Unanimously.**

OLD BUSINESS

A. Superintendent's Report – Ms. Beeler presented information on organization activities since the last board meeting:

- Conducted an SSA Assistant interview, went on a tour of Project SEARCH at Berger Hospital, participated in MUI training, sat in on a post DD Month wrap-up meeting and advocate interviews.
- Attended a virtual SEC meeting, a Ross County Family & Children First Council meeting, the Pioneer Center Awards Banquet, the Special Olympics banquet, the Business Advisory Council meeting at Pickaway-Ross, and the DD Month Party at the Eagles.
- Continued Transition Program meetings, met with Big Brothers Big Sisters to discuss SFP partner, and held preschool office hours.
- Attended a Special Education meeting at Pickaway-Ross, the DD Awareness Basketball game, and the Chamber Annual Dinner table decorating meeting.
- Met with Molly to discuss creating a Continuity of Operations (COOP) and to discuss beginning stages of the policy manual update, met with Coleman Health, met with Jack Spiller regarding AI Owl, and the Southern Ohio Employer Resource Network (SOERN) contract has been discontinued.

OLD BUSINESS (cont.)

- B. Landrum Youth Empowerment Center Update** – Roofing repairs have been completed. The engineering company will present a list of repair priorities along with costs for those repairs.

NEW BUSINESS

- A. County Board Cost Projection Report** – Jared Halm presented the County Board Cost Projection Report and provided a comprehensive review for the board. The report includes financial projections extending 5 to 10 years into the future in preparation for a potential levy. Mr. Halm discussed two financial outlook scenarios projected through 2031: one assuming no additional mills and the other incorporating an increase of 1.0 mill. He also noted key updates to the projections, including adjustments resulting from the increased Medicaid waiver match. Specifically, waiver match spending rose from \$2.6 million in 2023 to \$4.1 million in 2024.
- B. Executive Session:** Amy Beam made a motion to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G) (1) of section 121.22 of the Revised Code at 6:10pm; seconded by Hunter Robinson. **Motion Carried Unanimously.**

Roll Call; Board members in attendance were Amy Beam, Hunter Robinson, William Showman, Dan Riddle, and Randi Uhrig. Baylee Butler and Katie Guba were excused.

Hunter Robinson made a motion to end executive session at 7:16pm; seconded by William Showman. **Motion Carried Unanimously.** The board returned from executive session with all members present with the exception of Baylee Butler and Katie Guba.

- C. Position Description Approval** – William Showman made a motion to approve the creation of the Occupational Therapy Assistant position and to add it to the Table of Organization, as well as to approve the changes to the Residential Services Director position as presented; seconded by Hunter Robinson. **Motion Carried Unanimously.**

D. OhioKAN Adoption & Kinship Navigator Introduction – Amanda Vandyke introduced herself to the board as the new OhioKAN Adoption & Kinship Navigator. She shared a brief overview of her professional background and expressed enthusiasm about beginning this new role.

E. Staff Appreciation Day Update – Staff survey results indicate that staff prefer time off as a form of recognition. While time off will be prioritized, staff will continue to receive their annual appreciation gifts. Employees celebrating milestone years will be formally recognized at the May board meeting, where they will also receive their gift cards.

F. Mt. Logan Preschool & Chillicothe Primary Classrooms – Ms. Beeler presented the plans for relocating preschool classrooms. The current proposal involves moving the classrooms from Mount Logan to the Pioneer School and transitioning from full-day preschool to two half-day sessions. The proposed relocation aims to enhance services by providing students with on-site therapy resources, improved playground access, and stronger administrative support. Additionally, having the Pioneer team on-site will ensure more immediate response in case of emergencies and support a smoother transition for Early Intervention (EI) children entering preschool. The move is also expected to improve staff cohesion and reduce the strain of being spread across multiple locations.

G. Sick Leave Buyout Request – The Board received a request from a former employee regarding a sick leave buyout. In response, the board agreed to review the current policy handbook and will follow up with the individual after completing their review.

H. Additional New Business – No additional new business at this time.

Adjournment – Randi Uhrig made a motion to adjourn the meeting; seconded by Amy Beam. **Motion Carried Unanimously.**

Next Meeting: The next meeting will be held May 15th at the Pioneer Center located at 167 W. Main St.


Katie Guba, Secretary