

# ROSS COUNTY BOARD OF DD AGENDA

07/10/2025 at 6:00 PM

Meeting Location – The Pioneer Center 167 W. Main St.

## RCBDD Mission Statement:

*Improving lives by supporting choices of people through community partnerships and quality services.*

## Agenda Topics

- Call to Order 6:00

## Roll Call:

\_\_\_\_ Amy Beam \_\_\_\_ Hunter Robinson \_\_\_\_ William Showman \_\_\_\_ Dan Riddle  
\_\_\_\_ Randi Uhrig \_\_\_\_ Baylee Butler \_\_\_\_ Katie Guba

**\*Announcement** (Meeting is being recorded)

## Welcome Guests

## Public Comments

Approval of Minutes – May 15, 2025

Approval of Expenditures – May 2025 and June 2025

## Old Business

- A. Superintendent's Report
- B. Landrum Youth Empowerment Center Update

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07/10/2025 at 6:00 PM

Meeting Location – The Pioneer Center 167 W. Main St.

### **New Business**

- A. **Opportunity for Comment to the General Public, including Individuals with Disabilities and Parents of Children with Disabilities, regarding the District's Proposed Use of IDEA Part B Funds.** The Pioneer School is set to receive 66,278.13 in IDEA Part B funds for the 2025-2026 school year. In previous years, Pioneer School has used some of these funds to help provide salary and benefits to three additional Instructor Assistants who provide additional service and aid to students at the school. We would like to provide the opportunity to comment on the proposed use of these funds for the upcoming school year.
- B. Energy Efficiency Grant Project
- C. EI Policy Change
- D. Sick Leave Buyout Request
- E. Salary Scales
- F. Ethics Committee Recommendations
  - Review of Outside Employment
- G. State Budget Update
- H. Project Life Grant
- I. Accreditation Update
- J. Request to Reschedule September Board Meeting
- K. SSA Feedback Survey
- L. Additional New Business

### **Motion to Adjourn.**

**Next meeting will be held August 14<sup>th</sup> at the Pioneer Center located at 167 W. Main St.**

# **ROSS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

May 15, 2025

## **CALL TO ORDER**

**ROLL CALL:** Board members in attendance were Amy Beam, Hunter Robinson, William Showman, Dan Riddle, Randi Uhrig, Baylee Butler, and Katie Guba.

**APPROVAL OF MINUTES:** William Showman made a motion to approve the meeting minutes for April 10, 2025, as presented; seconded by Amy Beam. **Motion Carried Unanimously.**

**APPROVAL OF EXPENDITURES:** Expenditures for April 2025 were reviewed. Katie Guba made a motion to approve the reports as presented; seconded by Hunter Robinson. **Motion Carried Unanimously.**

## **OLD BUSINESS**

**A. Superintendent's Report** – Ms. Beeler presented information on organization activities since the last board meeting:

- Volunteered with Kiwanis for the Buck Fifty event; visited Butler Tech to learn about their transition program; and scheduled additional meetings with other organizations to explore their transition programs as well.
- Conducted OTA and SSA Assistant interviews.
- Coordinating with Jack Spiller from AI Owl to schedule training sessions for the Management Team.
- Attended the 2025 Annual Chamber Awards Dinner, the Finance Committee meeting, facilitated Wellness Sessions for staff, attended Region 4 DD Community, the Pioneer School graduation and a fair booth planning meeting.
- Ms. Beeler highlighted departmental organizational activities.

**B. Landrum Youth Empowerment Center Update** – The engineering firm presented an overview of upcoming project priorities, which include meeting fire safety requirements, converting basement rooms into office spaces, replacing outdated electrical panels, and upgrading basement windows. They will compile these items into a bid packet and send it for review. We have received the \$645,000.00 reimbursement related to the building purchase. Discussions are ongoing regarding lease start dates with partner organizations that will occupy the building. Sibshops and teen support events continue to be held at the facility.

## **NEW BUSINESS**

- A. Milestone Year Staff Recognition** – The board recognized milestone-year employees by presenting them with gift certificates and highlighting them on social media.
- B. Director of Residential Services Introduction** – Amanda Collins was introduced as the new Director of Residential Services. She provided a brief overview of her background with the Pioneer Center and expressed enthusiasm about beginning her new role.
- C. Policy Manual Update** – Ms. Beeler reminded the Policy Committee members to share their availability so a meeting can be scheduled to begin updating the policy manual.
- D. Sick Leave Buyout Request** – This will be tabled for further discussion.
- E. Review of Outside Employment** – Ms. Beeler recommended approval of an outside employment request for an employee. Baylee Butler moved to approve the request with the stipulation that the employee's hours be monitored regularly; seconded by William Showman. **Motion Carried Unanimously.**
- F. Special Education Model Policies & Procedures** – William Showman made a motion to adopt and implement the Special Education Model Policies and Procedures as outlined by the Ohio Department of Education and Workforce (ODEW) as presented; seconded by Katie Guba. **Motion Carried Unanimously.**
- G. Staffing Update**
- **Part-Time OT Position Change** – Ms. Beeler informed the board that the current full-time Occupational Therapy position will be transitioned to a part-time position.
  - **Lead SSA Position** – William Showman made a motion to approve the new Lead SSA position and to add it to the Table of Organization as presented; seconded by Amy Beam. **Motion Carried Unanimously.**
  - **Lead Teacher Pilot** – The Lead Teacher position has been going well and has provided valuable support to new teachers through regular weekly meetings. Amy Beam made a motion to formally add the Lead Teacher position to the Table of Organization as presented; seconded by Katie Guba. **Motion Carried Unanimously.**

#### **H. Finance Committee Recommendations**

- The Finance Committee met on May 2, 2025. Jared Halm reviewed key highlights from the meeting. The committee recommended approving the operating budget, 10-year cost projection and cash estimate, and the residential fund budget as presented. Amy Beam made a motion to approve the recommendations with a 3% COLA; seconded by Katie Guba. **Motion Carried Unanimously.**
- The Auditor's Office requested us to review our budget to explore the possibility of reducing the millage rate. After discussion, Katie Guba made a motion to decline the request as presented; seconded by Randi Uhrig. **Motion Carried Unanimously.**

**I. Additional New Business** – No additional new business to report at this time.

**J. Executive Session** – Baylee Butler made a motion to enter executive session to discuss/consider the employment, dismissal, discipline, promotion, demotion, or compensation of an employee at 7:33pm; seconded by Amy Beam. **Motion Carried Unanimously.**

**Roll Call: Board members in attendance were Amy Beam, Hunter Robinson, William Showman, Dan Riddle, Randi Uhrig, Baylee Butler, and Katie Guba.**

Amy Beam made a motion to end executive session; seconded by Katie Guba. **Motion Carried Unanimously.** The board returned from executive session with all members present at 8:04pm.

Adjournment – Randi Uhrig made a motion to adjourn the meeting; seconded by Katie Guba. **Motion Carried Unanimously.**

**Next Meeting: The next meeting will be held July 10<sup>th</sup> at the Pioneer Center located at 167 W. Main St.**



Katie Guba, Secretary