

ROSS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

September 4, 2025

CALL TO ORDER: Dan Riddle called the meeting to order at 6:11 pm.

ROLL CALL: Board members in attendance were Dan Riddle, Hunter Robinson, William Showman, Randi Uhrig, Baylee Butler, Amy Beam and Katie Guba.

On behalf of the Board, Dan Riddle congratulated Amy Beeler and the entire staff of the Pioneer Center on receiving a three-year accreditation award from DODD.

APPROVAL OF MINUTES: William Showman made a motion to approve the meeting minutes as corrected for August 14, 2025; seconded by Katie Guba. **Motion Carried Unanimously.**

APPROVAL OF EXPENDITURES: Expenditures for August 2025 were reviewed. Randi Uhrig made a motion to approve the reports as presented; seconded by Hunter Robinson. **Motion Carried Unanimously.**

OLD BUSINESS

A. Superintendent's Report – Ms. Beeler presented information on organization activities since the last board meeting:

- Volunteered for Sand in the Streets; Kiwanis Board meeting; Trailblazers Flag Football Team Game; RFP for Scarecrow Contest; Working on Tech Cred Grant Reimbursement; FCFC Meeting; Attended BAB at Pickaway Ross Career & Technology Center; Management Team Meeting
- Interviews for SSA's; Posted Administrative Assistant position; conducted interviews; Hired Andrea Carroll for administrative assistant;
- Quarterly Updates to Annual Plan; Continued preparation for accreditation prep; Mock accreditation review; Waiver Modernization Training-InterRai (new assessment) rollout;
- Ongoing collaboration with Adena for onsite employee wellness, student wellness and Special Olympics physicals;
- Ms. Beeler reviewed department highlights.

B. Landrum Youth Empowerment Center Update – Jared Halm, Business Manager provided an update on the building updates. Received written approval from city officials regarding fire suppression system requirement. This item will remain on the agenda, with updates provided as the engineering firm progresses.

C. Ethics Committee (Outside Employment Requests): The Ross County Board of DD Board can act as ethics committee for outside employment requests. Two requests reviewed:

1. Community Outreach Director (Alex Ruby) seeking freelance design work; Information from Steve Postalakis confirmed no conflict.
2. SSA (Shelby Dunham) seeking contract with CCSD to be a volleyball coach.

Motion to approve the outside employment request made by Katie Guba and seconded by Baylee Butler. **Motion Carried Unanimously.**

D. Accreditation Update:

Ms. Beeler, Courtney Davis and Pam Stewart gave updates on the accreditation review results; Ms. Beeler reported on the steps going forward.

E. Project Life Update:

No update.

NEW BUSINESS

A. New Position Request-Assistant SSA Director:

Amy Beeler & Pam Stewart reported on the need for more leadership in the table of organization for SSA's due to the influx of new SSA's. An Assistant SSA Director position description was distributed for review.

Baylee Butler made a motion to table the agenda item pending receipt of further information. The motion was amended to table adding the Assistant SSA Director Position to the table of organization pending receipt of further information and a board meeting will be held within 7 days by Baylee Butler, seconded by Amy Beam. Motion passed unanimously.

- B. Introduction to Alex Ruby, Community Outreach:** Alex Ruby introduced herself to the Ross County Board of DD Board and reported on the things that she is currently working on.
- C. 2025 Annual Action Plan Update-2nd Quarter:** Amy Beeler presented 2nd Quarter Annual Action Plan Updates. An annual action plan is required to show strategic
- D. Executive Session pursuant to ORC 121.22(G)(1) to consider the employment, evaluation and compensation of public employee.**

Baylee Butler made a motion to go into executive session pursuant to ORC 121.22(G)(1) to consider the employment, evaluation and compensation of public employee at 7:33 pm. Motion seconded by Amy Beam.

ROLL CALL: Board members in attendance were Dan Riddle, Hunter Robinson, William Showman, Randi Uhrig, Baylee Butler, Amy Beam and Katie Guba.

Motion to exit executive session at 8:45 pm made by Amy Beam and seconded by William Showman.

E. Additional New Business – None.

ADJORNMENT – Baylee Butler made a motion to adjourn the meeting at 8:46 pm; seconded by Katie Guba. **Motion Carried Unanimously.**

Next Meeting: The next meeting will be held October 9th, 2025, at the Pioneer Center located at 167 W. Main St.


Katie Guba, Secretary