

ROSS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Meeting Minutes

December 11, 2025

CALL TO ORDER: Dan Riddle called the meeting to order at 6:02PM.

ROLL CALL: Board members in attendance were Amy Beam, Hunter Robinson, William Showman, Dan Riddle, Randi Uhrig, Baylee Butler, and Katie Guba.

Dinner was provided by Handi-Capable Kitchen.

APPROVAL OF MINUTES: Katie Guba made a motion to approve the meeting minutes for November 13, 2025; seconded by Hunter Robinson. **Motion Carried Unanimously.**

APPROVAL OF EXPENDITURES: Expenditures for November 2025 were reviewed. William Showman made a motion to approve the expenditures; seconded by Randi Uhrig. **Motion Carried Unanimously.**

OLD BUSINESS

A. Superintendent's Report – Ms. Beeler recapped noteworthy activities since the last board meeting:

- Pioneer School's Santa night.
- Administration Office door decorating contest and Secret Santa.
- Met with County Commissioners regarding the 2026 budget.
- Met with Judge Benson and partners regarding guardianship program.
- OACB Conference and Superintendent Executive Committee executive meetings.
- Continued DD Awareness month preparation.
- Most management staff attended county provided annual HR CORSA training.
- Met with DODD IT staff about Salesforce issues
- Met with remote support and technology provider Trucare
- Attended community connector meetings with Nationwide Children's Hospital and Adena, focusing on medical care in schools.
- Working to provide gifts and meals for students and their siblings during the holidays, filling a gap left by a previous fundraiser.

- B. Landrum Youth Empowerment Center Update** – Jared Halm, Business Manager, advised, the Landrum Room building pre-construction meeting was held with engineers and contractors, and permits are being applied for, and bi-weekly update meetings will begin in January.

This item will remain on the agenda, with updates provided as the engineering firm progresses.

NEW BUSINESS

- A. 2026 Annual Action Plan Proposal:** As a reminder, the three-year strategic plan is broken into an annual action plan each year which is adopted by the board. The board must also provide an annual strategic plan progress report. A draft plan, including outstanding items from this year, was provided for review. The Annual Action Plan will be refined, finalized, and a resolution will be passed in January.
- A. 2026 Proposed Board and Committee Meeting Schedule:** The proposed schedule follows traditional pattern: second Thursday of each month, except August for Ross County Fair, and November for OACB Conference. Board members were asked to report any conflicts before the organizational meeting in January.
- B. Executive Session pursuant to ORC 121.22(G)(1) to consider the employment, evaluation, and compensation of public employee:** Motion to go into executive session was made by Katie Guba; seconded by Baylee Butler. **Motion Carried Unanimously.**

Roll call: Board members in attendance were Amy Beam, Hunter Robinson, William Showman, Dan Riddle, Randi Uhrig, Baylee Butler, and Katie Guba.

Entered executive session at 6:20PM.

Exited executive session at 6:56PM

- C. Superintendent's Contract:** Motion to approve Superintendent's contract as drafted was made by Katie Guba; seconded by Baylee Butler. **Motion Carried Unanimously.**

D. Ethics Committee Recommendations: The Ethics Committee met on Thursday, December 11, 2025, at 5:30 PM to review and recommend approval of adult day service contracts and FSS (Flexible Support Services) authorizations. The motion to approve Adult Day Service Contracts was made by Baylee Butler; seconded by Hunter Robinson. **Motion Carried Unanimously.** The motion to approve FSS was made by Baylee Butler; seconded by William Showman. **Motions Carried Unanimously.**

Motion to Adjourn: Katie Guba made a motion to adjourn the meeting; seconded by Randi Uhrig. **Motion Carried Unanimously.**

Next Meeting: The next meeting will be held January 8, 2026, at the Pioneer Center located at 167 W. Main St.

A handwritten signature in black ink, appearing to read 'Katie Guba', written over a horizontal line.

Katie Guba, Secretary