

ROSS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Meeting Minutes

September 10, 2026

CALL TO ORDER: Dan Riddle called the meeting to order at 6:05 PM.

ROLL CALL: Board members in attendance were Hunter Robinson, Katie Guba, Dan Riddle, Randi Uhrig, Baylee Butler, Amy Beam, & William Showman

WELCOME GUESTS: Kelly Rosler, Executive Director-SOCOG, was welcomed as a guest.

APPROVAL OF MINUTES: Katie Guba made a motion to approve the meeting minutes for August 7, 2026; seconded by Amy Beam. **Motion Carried Unanimously.**

APPROVAL OF EXPENDITURES: Expenditures for August 2026 were reviewed. William Showman made a motion to approve the reports; seconded by Randi Uhrig. **Motion Carried Unanimously.**

OLD BUSINESS

A. Superintendent's Report – Ms. Beeler provided updates regarding the following:

- Ms. Beeler and Mr. Halm were invited to a Budget Commission meeting with other County organizations and Townships. The primary discussion centered around Township levy rollbacks enacted last year. We expect another meeting in the future to discuss our budget.
- The Ross County Fair including the sensory room and candy store, sensory friendly morning, the bus derby, Fair For All, the onsite awareness interview with local radio host Lori G., Accessible Ohio's Tanya Vala's accessibility audit of the fairgrounds, visit with the State Director of Agriculture, State Director of DD, the Ross County Commissioners, Representatives Johnson and Peterson as well as US Congressman David Taylor to talk with our advocate Heather Giles about her robust fair involvement and look at her fair projects; additionally, Kaitlyn Brown, our USA Special Olympics Silver medalist opened the Ross County Fair.

- Meetings with Jeff Burns, Ohio University – Chillicothe to discuss interpreter services; Marie Wilbanks to discuss contract services.
- A variety of community meetings including Kiwanis, Women in Business Luncheon with Kristin Smith, our family advocate was a presenter and Business after Business held at the Southern Ohio Career Academy, a new charter school option in Chillicothe, which serves children in grades 9-12 with a flexible 4-day schedule and specialized career training classes.
- Attended Pioneer School events such as the Back to School Night, first day of school greeting the kids for the start of the school year, welcoming speech at the school staff's first day and a Project Life Steering Committee Meetings.
- Attended Lunch with Friends held at Tumbleweed which is a community-building social gathering aimed at preventing isolation, cultivating friendships, and promoting inclusion for individuals with developmental disabilities in Ross County and facilitated by our Community Outreach Department.
- Direct Support Professionals Recognition Week, scheduled for September 13-19, 2026. Plans include personalized meal deliveries and visits to recognize and thank direct support professionals.
- An unidentified Medicaid account in the Board's name, staff will obtain access to the account, determine its history and discontinue if it is appropriate.

NEW BUSINESS

A. Management Contract – All management contracts over one year require board approval. Ms. Beeler recommended a two-year management contract for Andrea Carroll. Baylee Butler made a motion to approve the contract length; seconded by William Showman. **Motion Carried Unanimously.**

B. Position Descriptions:

- **Director of Medicaid and Community Services** – Ms. Beeler recommended changing the position title of the Residential Services Director to Director of Medicaid and Community Services. The revised title and position description better reflects the position's current responsibilities, including Medicaid coordination, provider support and community services and is in line with similar county Director titles. Hunter Robinson made a motion to approve the revised position

description and title; seconded by Katie Guba. **Motion Carried Unanimously.**

- **Medicaid Services Specialist – Pilot Position** – As outlined in the annual action plan, Ms. Beeler recommended a 12-month pilot program to explore assigning a dedicated SSA position to perform Medicaid Services Specialist (MSS) functions currently carried out by SSAs, including data entry, resolving billing errors, provider support and other related duties. The position would report to the Director of Medicaid and Community Resources and would assume MSS functions currently assigned to other SSAs. The purpose of the pilot would be to determine whether this arrangement would allow SSAs more time to spend with people served and complete other SSA responsibilities, while developing staff expertise in data entry and resolving billing errors.

Board members discussed caseload distribution, staff participation and choice, job satisfaction, implementation timing, training, measurable outcomes and how the pilot could be affected by possible statewide Medicaid changes.

Randi Uhrig made a motion to table the proposed pilot until the next meeting so SSA billing data could be reviewed; seconded by Amy Beam. During discussion, Baylee Butler requested that the SSA position description be provided for the next meeting. **Motion carried unanimously.**

C. Statewide Waiver Administration and Fiscal Sustainability – Ms. Beeler reported county boards' ability to fund Medicaid match appears to be declining rapidly statewide. Additionally, some counties are having difficulty passing accreditation. As a result, the Ohio Department of Developmental Disabilities selected 10 county boards in our region for a pilot. These counties will regionalize through their existing Council of Governments (COG) in exchange for the state funding their Medicaid waiver match and for transferring the Medicaid Administration responsibilities.

The remaining counties, DODD and OACB, are working together to explore proposals for which they could also regionalize and give up their Medicaid Administration responsibilities in exchange for the state covering their Medicaid

Match. I will keep the Board informed of developments and potential impacts on Ross County.

D. Executive Session – Baylee Butler moved to enter executive session at 7:24 PM to discuss personnel; seconded by Randi Uhrig.

Roll-call vote: Hunter Robinson—Yes; Katie Guba—Yes; Dan Riddle—Yes; Randi Uhrig—Yes; Baylee Butler—Yes; Amy Beam—Yes; William Showman—Yes.

Motion carried unanimously.

The Board returned to open session at 8:26 PM.

E. Adjourn – William Showman moved to adjourn the meeting; seconded by Hunter Robinson. **The motion carried unanimously.**

The meeting adjourned at 8:26 PM.

Next Meeting: The next meeting will be held on October 8, 2026, located at 167 W. Main Street.

A handwritten signature in black ink, appearing to read 'Katie Guba', written over a horizontal line.

Katie Guba, Secretary